

FOREST STEWARDSHIP PROGRAM OUTREACH AND EDUCATION PROJECTS GRANT APPLICATION

This information is required by authority of Part 501 of Act 451, PA 1994, as amended, and the U.S. Cooperative Forestry Assistance Act of 1978, CFDA 10.664, in order to be considered for a grant.

[illegible]

Budget Information

1. **A budget chart must be included in the budget.** Budget detail must specify total project costs, grant amount requested and matching funds.
2. Grant amount request can be **no more than 50%** of the total project costs.
3. Budget must identify match funds (cash, value of in-kind contributions).
4. Matching funds may not be federal monies and must be directly related to the project.
5. In-kind contributions include in-house or volunteer labor costs, goods and services.
6. Volunteer labor/services should be valued as: adults at \$10/hour, youths up to age 16 at \$5/hour.
7. Professional or technical services contributed by businesses or companies may be estimated at commercial/professional rates that are reasonable and customary. (Attach additional pages if needed.)

Sample Budget Chart:

Project title: Develop and distribute stewardship information.

Total project cost: \$10,000.

	<u>Federal</u>	<u>Non-Federal Match</u>
Personnel/fringes		\$4,000
Printing costs	\$5,000	
Distribute materials		\$1,000
Total	\$5,000	\$5,000

Notes: Personnel 150 hours @ \$20/hr., fringes @ 33%

Printing: 10,000 copies of booklet

Why is the program/project important to forest stewardship and NIPF landowners?

Identify the legal authority, responsible department, board, committee or person(s) charged with the development and administration of the program:

Does the legal authority support this proposal?

☐ Yes ☐ No

Written permission of the landowner?

☐ Yes ☐ No ☐ Permission Pending

City

Township

State

Tribe

Are you currently debarred or suspended for participation in Federal Assistance programs? See application Information 4248 (Rev. 06/xx/06). ☐ Yes ☐ No

As designated representative of said Applicant, I hereby agree to implement this project according to the application and to abide by the provisions of the Forest Stewardship Grant Program, including compliance with all applicable federal and state laws and regulations.

Applicant Signature

Date

- Applications must be postmarked by **September 15, 2006**.
- Please do not enclose materials in folders or binders.
- No facsimiles will be accepted.

Please return completed applications [original and two (2) copies] to:

**FOREST STEWARDSHIP GRANT PROGRAM
FOREST, MINERAL AND FIRE MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30452
LANSING MI 48909-7952**